

PRESENTATION(S)

A. Student Report

B. Presentation of the Audit

1. Presentation of the FY 2017-18 Comprehensive Annual Financial Report (CAFR) and the Auditor’s Management Report by Mrs. Valerie Dolan, Nisivoccia & LLP.

i Open the meeting for public comment on the CAFR and Auditor’s Report

Motion: _____ **Second:** _____

Discussion

Roll Call Vote:

Member	Mr. Davis	Mr. Hrbek	Mr. Neal	Mrs. Paszkiel	Mrs. Ross	Mr. Blondina	Mrs. Clohessey	Mrs. Zydon	Mr. Graham

ii Close the meeting for public comment on the CAFR and Auditor’s Report

Motion: _____ **Second:** _____

Discussion

Roll Call Vote:

Member	Mr. Hrbek	Mr. Neal	Mrs. Paszkiel	Mrs. Ross	Mr. Blondina	Mrs. Clohessey	Mr. Davis	Mrs. Zydon	Mr. Graham

2. Resolved that the Board of Education accepts the fiscal year 2017-2018 Comprehensive Annual Financial Report and the Auditor’s Management Report with no recommendations cited.

Motion: _____ **Second:** _____

Discussion

Roll Call Vote:

Member	Mr. Neal	Mrs. Paszkiel	Mrs. Ross	Mr. Blondina	Mrs. Clohessey	Mr. Davis	Mr. Hrbek	Mrs. Zydon	Mr. Graham

CORRESPONDENCE

- A. Letter from Hardyston Board of Education Ad Hoc Committee received October 22, 2018.

OPEN TO THE PUBLIC - AGENDA ITEMS

At this time, members of the public are invited to address the Board. Please note that public comments on the agenda items will be made in accordance with Policy 0167 - Public Presentation at Board meetings. Each statement made by all participants may be limited to three minutes in duration. If you would like to address the Board, please raise your hand to be called upon. Once called, please come to the microphone and state your name, municipality of residence and/or group affiliation.

Please let the record reflect that the Board of Education does not endorse comments nor will the Board of Education be held liable for comments made by a member of the public about a staff member or any other individual that may be considered defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

- A. Open the meeting for public comment on agenda items.

Motion: _____ **Second:** _____

Discussion

Roll Call Vote:

Member	Mrs. Paszkiel	Mrs. Ross	Mr. Blondina	Mrs. Clohessey	Mr. Davis	Mr. Hrbek	Mr. Neal	Mrs. Zydon	Mr. Graham

- B. Close the meeting for public comment on agenda items.

Motion: _____ **Second:** _____

Discussion

Roll Call Vote:

Member	Mrs. Ross	Mr. Blondina	Mrs. Clohessey	Mr. Hrbek	Mr. Neal	Mrs. Paszkiel	Mr. Davis	Mrs. Zydon	Mr. Graham

II. Personnel Committee – Jeanine Paszkiel, Chair – Committee Report
Approve Items A - I

Motion: _____ **Second:** _____

- A. Resolved that the Board of Education approves the following changes to the salary for full-time paraprofessional, Anita Delihassani:

Staff Member	Corrected Salary	2018-2019 Stipend	2018-2019 Total Compensation
Anita Delihassani	\$16,343.74	\$3,000	\$19,343.74

- B. Resolved that the Board of Education approves the start date for the part-time paraprofessional(s) as listed below:

Name	Start Date
Tammy Drake	10/5/2018
Trisha Furman-Leve	10/5/2018

- C. Resolved that the Board of Education approves the FY 2018-2019 Staff List
(Attachment 2)

- D. Resolved that the Board of Education approves professional development as listed below:

Staff Member	Professional Development	Cost	Date
B. Mckay	Early Intervention for Autism, Parsippany, NJ	\$229.99 plus related travel	11/7/2018
L. Davies	Guided Math Conference (Grades K-6), New Brunswick, NJ	\$269 plus related travel	11/27/2018
S. Bargiel	NJ Association of School Librarians Conference, Long Branch, NJ	\$215 reg. \$218 hotel plus related travel	12/2/2018 – 12/4/2018
D. Emery	Making the Best of Google Classroom to Strengthen Science Instruction; West Orange, NJ	\$259 plus related travel	12/7/2018
S. Sienkiewicz	Enhance Effective Medical Emergency Response Teams at School Sites, Fairfield, NJ	\$295 plus related travel	12/10/2018
K. Kilmat	Students Who Start School Behind: Powerful Strategies to Promote and Accelerate Academic Success (Preschool – Kindergarten, Fairfield, NJ)	\$259 plus related travel	12/11/2018

(Table is continued on next page)

Staff Member	Professional Development	Cost	Date
S. Molla-Saracco	School Mental Health Workshop: Treating Students K-12, Boston, MA	\$310* *S. Molla-Saracco will not request reimbursement for related travel	1/25/2019 – 1/26/2019

- E. Resolved that the Board of Education authorizes the Chief School Administrator (CSA) to extend aide hours when necessary to attend a scheduled field trip beyond their regularly scheduled hours and to be compensated at their hourly rate contingent upon the submission of a timesheet.
- F. Resolved that the Board of Education authorizes the CSA to extend the working day for aides when sufficient staffing is not available and to be compensated at their hourly rate contingent upon the submission of a timesheet.
- G. Resolved that the Board of Education approves Caroline Carty as a long-term substitute for employee #747 at a daily rate of \$110 per day for 60 days retroactive to September 12, 2018 and ending on or about December 11, 2018.
- H. Resolved that the Board of Education approves the practicum students listed below from William Paterson University to observe at Franklin Borough School for one (1) semester, one (1) day a week, from January 22, 2019 through April 29, 2019 as follows:

Name	Area of Study	Staff Member(s)
Pamela Blauvelt	K-6 TSD	Mrs. Savino
Nicole Mileto	8 th Grade Math	Mr. Samiljan
Rose Wolthoff	K-5 Music	Ms. Gay

- I. Resolved that the Board of Education amends the resolution approved September 24, 2018:

Staff Member	Position	Cost
Mary Alison Lewis	Co-Play Advisors	\$2,617 Director \$1,298 Assistant Director <i>At advisors' request and with FEA consent, stipends are to be combined and split equally among the three advisors.</i>

Discussion

Roll Call Vote:

Member	Mr. Blondina	Mrs. Clohessey	Mr. Davis	Mr. Hrbek	Mr. Neal	Mrs. Paszkiel	Mrs. Ross	Mrs. Zydon	Mr. Graham

I. EDUCATION COMMITTEE – Suzanne Ross, Chair – Committee Report

Approve Items A - B

Motion: _____ **Second:** _____

A. Resolved that the Board of Education approves the 2017-2018 Harassment, Intimidation and Bullying (HIB) Self-Assessment. **(Attachment 3)**

B. Resolved that the Board of Education approves the following field trip:

Location	Grade	Date of Trip	Cost
Lake Hopatcong Foundation, Lake Hopatcong, NJ	5	5/20/2018	\$960 plus transportation
Beuhler Challenger and Science Center, Paramus, NJ	4	6/3/2019	\$1,360 plus transportation

Discussion

Roll Call Vote:

Member	Mrs. Clohessey	Mr. Davis	Mr. Hrbek	Mr. Neal	Mrs. Paszkiel	Mrs. Ross	Mr. Blondina	Mrs. Zydon	Mr. Graham

II. FINANCE/BUILDINGS & GROUNDS – Kathleen Clohessey, Chair – Committee Report
Approve Items A - J

Motion: _____ **Second:** _____

- A. Resolved that the Board of Education approves the vendor payments dated September 25, 2018 through October 29, 2018. **(Attachment 4)**

Fund 10	Charter School/ER FICA Share	\$47,247.87
Fund 11	General Expense	\$846,449.34
Fund 12	Capital Outlay	\$0
Fund 20	Special Revenue	\$43,012.54
Fund 60	Cafeteria	\$13,916.31
Fund 95	Student Activities	\$5,838.00
	Total	\$956,464.06

- B. Resolved that the Board of Education accepts the attached Board Secretary’s Report and Treasurer of School Monies report for September 30, 2018.

Resolved pursuant to N.J.A.C. 6A:23A-16.10 (c)3, the Board Secretary does certify that as of September 30, 2018, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:22-8.1;

Therefore be it resolved that pursuant to N.J.A.C. 6A:23A-16.10(c)4 the Board of Education does certify that as of September 30, 2018, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account for Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year. **(Attachment 5)**

- C. Resolved that the Board of Education approves between line item transfers as required by State rules and regulations for the month of September 2018. **(Attachment 6)**
- D. Resolved that the Board of Education accepts the Final Expenditure Reports for fiscal year 2018 ESEA grants with no carryover for Title I, Title II-A or Title IV.
- E. Resolved that the Board of Education accepts the Final Expenditure Reports for fiscal year 2018 IDEA grants with no carryover for Basic or Preschool.

F. Resolved that the Board of Education approves the Three Year Comprehensive Maintenance Plan for the years 2017 – 2020. The Three Year Comprehensive Maintenance Plan is a guideline subject to budget constraints as required by NJQSAC.

(Attachment 7)

G. Resolved that the Board of Education approves the submission of Form M-1 (Annual Maintenance Reserve Worksheet) to the Executive County Superintendent of Schools on or before November 15, 2018.

(Attachment 8)

H. Resolved that the Board of Education has identified various projects in its FY 2005-2010 Five-Year Long Range Facility Plan (LRFP), approved by the Franklin Borough Board of Education on September 26, 2005.

Whereas, the estimated total cost over the five-year period for these projects is approximately \$8,803,350. Some of the project identified may not be eligible for state funding because the functional capacity of the proposed addition and the existing facility will exceed the projected enrollment. It is estimated the district may be eligible for state debt service or state grant funds for some of the projects.

Whereas the estimated local share amount (based upon full cost estimates presented in the LRFP) is \$8,803,350 and represents the maximum amount the Franklin Borough Board of Education may deposit in its capital reserve fund for the 2018-2019 school year.

I. Resolved that the Board of Education approves the items listed below as obsolete materials for disposal:

DEPT/ GRADE	ARTICLE & DESCRIPTION (INCLUDE SERIAL # OR OTHER IDENTIFICATION)	QTY
Music	Kimball Upright Piano – no asset tags	2
Music	Baldwin Upright Piano – no asset tag	1
Technology	SMART Table – no asset tags	2

J. Resolved that the Board of Education accepts the following donations:

Donation From	Purpose	Amount
Franklin PTO	Physical Education – Tizzano & Speer – Mileage Club	\$505.00
Franklin PTO	Art – Huffman – iPad	\$649.98

Discussion

Roll Call Vote:

Member	Mr. Davis	Mr. Hrbek	Mr. Neal	Mrs. Paszkiel	Mrs. Ross	Mr. Blondina	Mrs. Clohessey	Mrs. Zydon	Mr. Graham

OLD BUSINESS

A. Workshop 2018 – New Jersey School Boards Association

NEW BUSINESS

BOARD SECRETARY’S REPORT

CHIEF SCHOOL ADMINISTRATOR’S REPORT

A. To report fire and security drills held during the month of September 2018 are as follows:

- September 14, 2018, Fire Drill: it took 1 minute 57 seconds to evacuate the building; the drill began at 8:50 a.m. and ended at 9:05 a.m.
- September 27, 2018, Lockdown: the drill began at 9:30 a.m. and ended at 9:43 a.m.

B. To report that bus evacuation drills successfully took place on Thursday, September 20, 2018.

OPEN TO THE PUBLIC – VISITORS ADDRESS THE BOARD

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- A. Open the meeting to the public for visitors to address the board.

Motion: _____ **Second:** _____

Discussion

Roll Call Vote:

Member	Mr. Hrbek	Mr. Neal	Mrs. Paszkiel	Mrs. Ross	Mr. Blondina	Mrs. Clohessey	Mr. Davis	Mrs. Zydon	Mr. Graham

- B. Close the meeting to the public for visitors to address the board.

Motion: _____ **Second:** _____

Discussion

Roll Call Vote:

Member	Mr. Neal	Mrs. Paszkiel	Mrs. Ross	Mr. Blondina	Mrs. Clohessey	Mr. Davis	Mr. Hrbek	Mrs. Zydon	Mr. Graham

EXECUTIVE SESSION

WHEREAS, pursuant to N.J.S.A. 10:4-12(b), the Board of Education may exclude the public from the portion of a public meeting at which the Board discusses any of the matters described at N.J.S.A. 10:4-12(b)(1)-9;

NOW THEREFORE BE IT RESOLVED, that the Board of Education shall forthwith enter into closed session to discuss the following matter(s) concerning:

- Matters rendered confidential by state or federal law
- Personnel
- Appointment of a public official
- Matters covered by the attorney-client privilege
- Pending or anticipated litigation
- Pending or anticipated contract negotiations
- Protection of the safety or property of the public
- Matters which would constitute an unwarranted invasion of privacy
- Matters in which the release of information would impair a right to receive funds from the United States Government
- Matters concerning collective negotiations and/or the negotiation of terms and conditions of employment of employees of the Board of Education
- Possible imposition of a civil penalty or suspension

BE IT FURTHER RESOLVED, that said discussion may be disclosed to the public when the reasons for discussing and acting upon it in closed session no longer exist.

Roll Call Vote:

Member	Mrs. Paskiel	Mrs. Ross	Mr. Blondina	Mrs. Clohessey	Mr. Davis	Mr. Hrbek	Mr. Neal	Mrs. Zydon	Mr. Graham

RESUME OPEN SESSION: Time: _____

MOTION TO ADJOURN MEETING

Motion: _____ **Second:** _____

Roll Call Vote:

Member	Mrs. Ross	Mr. Blondina	Mrs. Clohessey	Mr. Davis	Mr. Hrbek	Mr. Neal	Mrs. Paszkiel	Mrs. Zydon	Mr. Graham